

New Trends In Project Management 2020
27-28 kwietnia 2020, Gdańsk

REGULATIONS OF THE CONFERENCE

1st version

13.01.2020

I General Regulations

1. The 9th New Trends In Project Management Conference organized by Project Management Institute Poland Chapter, Gdańsk Branch, later referred as the "Conference" will be held on 27-28 April 2020 at the Scandic Gdańsk hotel (Podwale Grodzkie 9, 80-895 Gdańsk, Poland).
2. The conference is organized by the PMI Poland Chapter Association, Gdańsk Branch with its office in Warsaw (02-672), Domaniewska 47/10, KRS 0000-167-986, NIP 525-227-89-73, REGON 0155-4342-4, later referred as the "Organizer".
3. The official conference website is available at the following address: <http://ntpm.pl/>, and the official communication channel between the participant and the organizer is the e-mail address: ntpm@pmi.org.pl.

II Participating Regulations

4. The basis for participation in the conference is filling in the application form available on the website <https://ntpm2020.syskonf.pl/> and paying the conference fee 7 days from the date of registration but no later than 13.04.2020
5. As part of the conference fee, the Organizer does not provide an access to the conference nor accommodation.
6. In order to participate in the conference, it is necessary to read and accept the Regulations.
7. It is forbidden to film, record and photograph conference participants without the consent of the Organizer.
8. Applications for participation will be accepted until 200 prepared places are depleted.
9. The organizer has the right not to allow a participant to participate in the conference without giving a reason.

III Conference Fsee

10. The price list of conference fees is available on the conference website <https://ntpm.pl/>.
11. The Organizer reserves the right to individually reduce the value of the conference fee.
12. The Organizer reserves the right to reduce the conference fee for PMI members and to grant other discounts at its own discretion.

13. After registering through the registration form available on the conference website and paying the conference fee, the participant will receive a confirmation of registration to the e-mail address indicated by him/her.
14. The payer (addressee of the invoice) is the entity ordering particular services related to participation in the conference.
15. In case of resignation of a participant from participation in the conference, the Organizer reserves the right to retain part or all of the conference fee:
 - a. if the Organizer receives a statement of resignation from the Participant by the 30th day before the start of the conference or earlier, the Organizer will return the amount paid to the Participant, withholding the amount of 50% of the total fee on condition that the Participant receives the payment for participation earlier;
 - b. if the Organizer receives from the Participant a statement of resignation between 29th and 15th day before the start of the conference, the Organizer has the right to retain the withdrawal of 75% of the total fee, provided that the payment for participation is received earlier;
 - c. If the Organiser receives a statement of resignation from the Participant on the 14th day before the commencement of the conference or later, the Organiser has the right to retain the entire payment received.
16. In case of cancellation of the conference by the Organizer, all payments made by the participants will be returned to them in full amount.

IV Withdrawal and complaints

17. The Organiser informs that the Participant who is a consumer may withdraw from the agreement concluded at a distance by electronic means without giving a reason, however, due to the fact that the Participant concludes an agreement in which a specific date and place of the conference is indicated, Article 38 point 12 of the Consumer Rights Act, which states that in such a case - due to the notification of the Participant - the right to withdraw from the contract within 14 days without giving any reason is not entitled.
18. All complaints of Conference Participants against the Organizer should be submitted by e-mail to the following address: biuro@pmi.org.pl. A properly filed complaint should contain at least the following data: name and surname, e-mail address, subject of the complaint, circumstances justifying the complaint. The Organiser's response to the complaint shall take place immediately, not later than within 14 days from the date of its submission. The decision concerning the complaint will be sent to you. Participant to the e-mail address indicated by him/her.

V Forms of payment

19. Payment should be made by bank transfer to the account indicated by the organizer. The account number will be indicated in the registration confirmation email and/or invoice. Previous direct contact with the organizer is required to discuss payment details. The organizer should be contacted via the e-mail address indicated in the registration form.

VI Safety

20. The Organizer is not responsible for items left behind, lost or stolen during the conference.
21. The participants bear full material responsibility for the damage they have done on the premises where the conference will take place.

VII Processing of personal data

22. The data controller is the Organizer, i.e. the PMI Poland Chapter Association, with its registered office in Warsaw (02-672), Domaniewska 47/10, KRS 0000-167-986, NIP 525-227-89-73, REGON 0155-4342-4.
23. Contact details of the data controller: biuro@pmi.org.pl, +48 530 700 457.
24. In connection with the processing of data, the following rights shall apply:
- withdrawal of consent - if the data are processed on the basis of consent,
 - access to data - information on what data are processed and for what purpose,
 - rectification, amendment, updating of data,
 - request the deletion of data,
 - demand that the storage of data be restricted,
 - the lodging of an objection,
 - data transfers,
 - lodge a complaint with the supervisory authority.

VIII.1 Data collected for the purpose of conferences

25. With regard to the data which must be provided in the form:
- 1) the basis for the processing will be the implementation of the agreement concluded between the Organizer and the Participant and the implementation of legitimate objectives of the administrator, and thus the implementation of the statutory objectives of the Association, i.e. to promote professionalism in project management in business, organizations and academic centers and to support, adopt and disseminate

in Poland the best practices in project management, and to stimulate public awareness in this field,

- 2) the data will be made available to persons involved in the organization of the conference (e.g. printing companies, software supplier, accountants and members of PMI) and processed until the end of activities related to the settlement of the conference.
26. With regard to the data which are voluntarily provided in the form:
- 1) the basis for processing will be the consent given, made by providing certain data in the fields of the form,
 - 2) data will be made available to persons involved in the organization of the conference (e. g. printing companies, software supplier, accountants and members of PMI, sponsors as the number of participants at specific positions) and processed until the end of activities related to the settlement of the conference, unless prior consent is withdrawn,
 - 3) quantitative data will also be processed to promote the next edition of the conference.
27. Data provided for invoicing purposes:
- 1) will be processed on the basis of the performance of the agreement concluded between the Organizer and the Participant, the achievement of objectives resulting from legitimate interests performed by the administrator and the fulfilment of the obligation incumbent on the administrator, resulting from claims related to the performance of the agreement and accounting and settlement obligations resulting from the applicable legal regulations,
 - 2) will be stored for the time required by applicable regulations, and made available to processors, such as accounting, to the extent necessary.
28. Data recorded and made available in the form of photographs and video recordings:
- 1) will be processed on the basis of the implementation of legitimate objectives of the administrator and the implementation of the agreement, i. e. the implementation of the statutory objectives of the Association, i. e. to promote professionalism in project management in business, organizations and academic centers and to support, adopt and disseminate the best project management practices in Poland, and to stimulate public awareness in this field,
 - 2) data will be made available to persons involved in the organization of the conference (including entities dealing with professional photography) and professional recording, photography, and processing of materials,
 - 3) data will also be processed to promote the next edition of the conference.

VIII.2 Data collected for marketing and commercial purposes

29. Data in which marketing or commercial purposes have been consented to:
- 1) will be processed on the basis of the consent given in the form,
 - 2) will be stored until such time as consent is withdrawn;
 - 3) will be forwarded to the entities indicated in the statements submitted.

IX Final provisions

30. The conference can be recorded and photographed by the Organizer.

Participation in the Conference is tantamount to transferring to the Organizer the author's economic rights to the recordings and photos and to giving consent for their commercial use in the case:

- when the Participant is filmed or photographed on the premises of the facility.
- if the participant voluntarily agrees to be interviewed in front of the camera or to pose for a photo.

31. Submitting a Participant to the conference is tantamount to his/her consent to the processing of his/her personal data by the Organiser on the basis of generally applicable laws, with particular regard to Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/WE (RODO).

32. All disputes concerning the organization of records shall be resolved by the Director of the Gdańsk Branch of PMI Poland Chapter, and concerning the performance of the agreement by the common court.

33. Any disputes will be settled in the case of Users who are consumers by a competent common court, where the consumer has the possibility of using out-of-court methods of complaint handling and claims, in particular, he can:

- a. submit a dispute resolution request to the permanent amicable consumer court of the Commercial Inspectorate,
- b. submit an application for initiation of mediation proceedings in the case of an amicable settlement of a dispute between a consumer and the Service Provider to the provincial inspector of the Trade Inspectorate,
- c. take advantage of the assistance of a poviast or municipal consumer ombudsman or a social organisation, whose statutory tasks include consumer protection.

34. The provisions of these Regulations are a part of the application for participation in the Conference and apply to all participants.

35. The Organizer has the right to change the place and date of the Congress, about which the Participants will be notified by e-mail.

36. The Organizer has the right to make changes to these Regulations, about which the Participants will be notified by e-mail.